

Customer Information

Ship to:

Company _____

Attn: _____

Address _____

City, St, Zip _____

Contact _____

E-mail _____

Bill To:

Company _____

Attn: _____

Address _____

City, St, Zip _____

Phone _____

Add'l Phone _____

Visa MC _____ **Exp. Date** _____

How did you hear about NoteAds? Internet Direct Mail/email Arkansas Media Directory Word of Mouth

Other _____

YES! Add me to your email list so I'll know about specials and offers FIRST!

(NoteAds values your business and respects your privacy. We don't sell, give away, or let anybody even LOOK at your information)

Job Information

In-Hands Date: _____

Product: _____

Quantity: _____

Size: _____

Item Color: _____

Ink Colors: _____

Special instructions, details and things we should know



How to Order

ORDERING INSTRUCTIONS

- 1) Call, email, or fax in an order form.
- 2) You will be e-mailed an order acknowledgement for your review.
- 3) A signed order acknowledgement and payment is required to begin production.
- 4) Turn around time is approximately 10 business days.
- 5) Tracking will be provided to you when it becomes available.
- 6) Copies of invoices are mailed after your job ships.

LAYOUT & DESIGN

- Layout and creative design work is billed at \$45.00 per hour, 30 min. minimum.
- Art should be submitted in print-ready formats: 300 dpi PDF under 2MB.
- Templates available at www.NoteAds.com/art_templates.html

Prices effective 3/01/2011 • All prices subject to change without notice

NO SURPRISES AND GREAT CUSTOMER SERVICE!

- Rush production and shipping options may be available for additional fees.
- No refunds for cancellations.
- 15% upcharge for heavy ink coverage - if ink covers more than 50% of the note.
- 15% upcharge for bleeds - images extending outside the note area.
- Non-category charge of \$62.50 added to orders not in our advertised category quantities.
- 5% overrun upcharge - Standard for our industry and the size of the press. This insures you receive your ordered quantity. The press simply cannot stop on a dime.
- Special requests - paper change, drop shipping, 2-sided printing, perforations, etc., require custom quotes.
- Shrinkwrap - \$0.02 per pad; Pad Anchor Tape - \$0.05 per Pad
- Shipping is additional. Ground charges quoted for each order.
- Metallic Ink (pms 800's) - \$185.50, flat fee (not recommended).
- PMS match available on both pastel and white paper, at the pastel paper rate (3-colors only).